

# Registration 2014-15 FAQ

## 1. What tasks are required in order to register my student for the 2014-15 school year?

There are two tasks to complete:

1. **Infosnap Online Registration** – families will be updating very important student information. Follow the instructions included with your Snapcode letter (mailed to families in early July). Upon receipt of your Snapcode letter, please complete this step as soon as possible. If you would like assistance with this process, it will be available during onsite registration. Please note that Google Chrome and Firefox work best with this application. If you need technical assistance, please call Infosnap support at (866) 752-6850 or [support@infosnap.com](mailto:support@infosnap.com).
2. **Pay Textbook Rental Fees** – we have several options for families to pay fees.

**Option #1:** Pay textbook rental fees online via a My Payments Plus Meal Pay account. There will be **NO** processing fee for this option. Many of our families have already created accounts in this system in order to pay for lunches. If you are interested in this option, go to our website, [www.nafcs.k12.in.us](http://www.nafcs.k12.in.us), click on Parents | Registration Information 14-15 and you will find instructions on how to utilize this feature. If you pay your fees online, there will be no need to go to the school site for registration. Students in grades 5-12 will receive their fees in a separate mailing. Elementary student fees are as follows.

Grade K: \$134.60

Grade 1: \$128.60

Grade 2: \$118.60

Grade 3: \$149.50

Grade 4: \$141.25

**Option #2:** Fees can be paid via cash, check, or charge at the school sites during onsite registration.

**Option #3:** Families needing textbook rental fee/lunch assistance can complete the assistance application online. A link to this application can be found on our website, [www.nafcs.k12.in.us](http://www.nafcs.k12.in.us), click on Parents | Registration Information 14-15 as well as on the final page of the Infosnap online registration form. The textbook rental fee/lunch assistance application can also be completed at a school during onsite registration. Assistance will be available.

## 2. Do I have to go to the school for registration?

There is no need to go to the school site for registration if you have completed the Infosnap registration form online as well as paid textbook rental fees online.

## 3. If I do not have the ability to complete this information online, what should I do?

Please go to the onsite registration and computers will be available as well as assistance.

#### 4. What are the dates/times for onsite registration?

##### Elementary Schools:

Monday, July 21	Tuesday, July 22
3:00 p.m. – 7:00 p.m.	3:00 p.m. – 7:00 p.m.

##### Middle Schools:

Tuesday, July 22	Wednesday, July 23
12:00 p.m. – 3:00 p.m.	12:00 p.m. – 3:00 p.m.
4:00 p.m. – 7:00 p.m.	4:00 p.m. – 7:00 p.m.

##### Floyd Central High School:

Tuesday, July 22	Wednesday, July 23
9:00 a.m. – 12:00 p.m.	12:00 p.m. – 3:00 p.m.
5:00 p.m. – 7:00 p.m.	5:00 p.m. – 7:00 p.m.

##### New Albany High School:

Tuesday, July 22	Wednesday, July 23
9:00 a.m. – 12:00 p.m.	12:00 p.m. – 7:00 p.m.

#### 5. What do I do if I lose my Snapcode letter?

Another copy of the Snapcode letter can be obtained at the school during onsite registration.

#### 6. How do I find out transportation information?

- Go to our website [www.nafcs.k12.in.us](http://www.nafcs.k12.in.us)
- Go to Parents|Transportation|Bus Stop Information (E-Link)
- Login with the Student ID (found on the Snapcode Letter) as the User Name and Password. You will then be directed to create your own unique password.
- Click on Work with Students and then View My Students.
- Click on your student to view his/her bus stop information.

If no route information is available, that means that there is no bus assigned for that student. You should then call the Transportation Office (812-542-4707) to get a bus assignment.

**Be aware that bus stop times will change throughout the year, especially the first few weeks of school due to traffic patterns and students being added to bus routes. Please have your student at the bus stop 10 minutes prior to their bus stop time. Check daily the first two weeks of school for updated information, then periodically for any changes throughout the year. If your student is moving from elementary school to middle school or middle school to high school, please keep in mind that the bus pickup/drop-off location may not be the same as last year.**