

JULY 2020

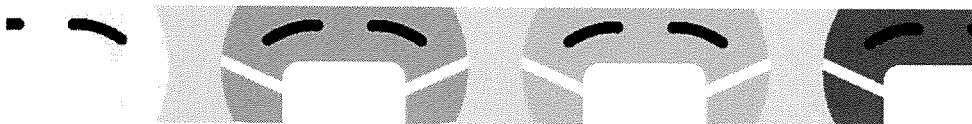
MT. TABOR ELEMENTARY

BACK TO SCHOOL INFORMATION



SCHOOL GUIDELINES/ROUTINES:

STUDENTS AND STAFF, MUST WEAR A FACE COVERING (MASK AND/OR FACE SHIELD) AT ALL TIMES, UNLESS APPROPRIATELY SOCIALLY DISTANCED



• **CHANGES TO NORMAL PROCEDURES:**

- Parent/guardian visits are not allowed unless by an appointment or for a scheduled case conference. *For the safety of students and staff, this includes no parents in the school building on the first day.*
 - Parents/guardians will be required to wear a mask.
 - Parents/guardians will have their temperature taken.
- Volunteering and Lunch visits in schools are suspended until further notice.
- PTO events are suspended, unless a virtual option is available.
- Open House is Virtual for grade 1-4, In Person for K (*see Open House flyer for info.*)
- Social Distancing
 - Within classroom, seating and desks will be spaced 3 ft. - 6 ft. apart

• **ARRIVAL/DISMISSAL:**

- Parents/guardians are highly encouraged to transport students to school by car. Bus transportation will be provided.
 - Parents/guardians may request a Car Rider Number at the office.
 - Car Riders will be required to wear masks until they reach their vehicle.
- Bus drivers will follow these recommendations:
 - Drivers and students are required to wear face masks.
 - Seating charts will be required.
 - Windows should be open (when possible and appropriate).
 - Seats and handrails will be wiped/sprayed down with disinfectant before and after every ride (when possible).



- **CLEANING PROCEDURES:**

- Cleaning & Disinfecting:
 - NAFCS will utilize higher than normal levels of cleaning and disinfecting in our facilities on a daily basis.
 - We will utilize an Environmental Protection Agency ("EPA") - registered disinfectant designed to eliminate viruses from surfaces.
 - Extra attention will be given to all high-touch areas, such as desks, doors, restrooms, etc.
- Drinking Water:
 - Only electric, no-touch water bottle fillers will be utilized. All water fountains will be shut down and/or converted to bottle fillers for student/staff access.
- Hand-washing:
 - Students and staff will wash hands with more frequency. To increase hand-washing frequency, additional time will be scheduled during the day to promote hand-washing.
- Special Areas:
 - All Specials will take place within those classrooms. Cleaning and disinfecting will take place between classes.

- **CAFETERIA/FOOD SERVICE:**

- Breakfast Information:
 - Breakfast will be within the classroom setting.
 - Students eating a school breakfast will grab a to-go breakfast and report directly to the classroom.
 - Kindergarten will eat in the cafeteria
 - Bus Riders - pick up breakfast from cafeteria
 - Car Riders - pick up breakfast from kiosk station by car rider door
- Lunch Information:
 - Social Distancing will be practiced by utilizing every other seat
 - Lunch will be eaten in the cafeteria and/or gym
 - School Serving lines and dining room tables will be disinfected between lunch periods by a combination of Food & Nutrition employees, dining room monitors and/or FMS staff depending on location.



- **HEALTH PROCEDURES:**

- Staff:
 - Staff will report to one of the designated building temperature monitors to have their temperature taken on a daily basis (touch-free thermometers are used).
- Student:
 - The health office at each school will randomly monitor student temperatures within a classroom.
 - A student with a temperature below 100.4 will remain in class and continue their educational day.
 - A student(s) with a temperature at 100.4 or above will be discreetly removed from the classroom, they will be required to go home.
 - Student must be fever free for at least 72 hours (3 days without the use of medication) *See NAFCS REOPENING PLAN for further questions.*

- **LEARNING OPTIONS:**

- Digital Synchronous (Virtual) Learning Experience:
 - For families not wanting the traditional school setting, NAFCS will offer students a DSL (virtual) option for the upcoming 2020-2021 school year. Each DSL (virtual) student will receive an electronic device. It is important to note that internet access must be accessible during the school day for this DSL (virtual) experience.
 - This option will have students working with a Certified teacher virtually via Google Classroom and Google Hangouts.
 - Students will receive instruction "live" for the reading mini-lesson (20 min.), guided reading group (20-25 min.), daily math review (15 min.), daily math lesson (20-25 min.), writing mini-lesson (15-20 min.), and various science and social studies lessons. Student will be assigned independent work to complete within the day.

- **1:1 INITIATIVE:**

- The New Albany Floyd County Consolidated School Corp. will provide an electronic device to each student in kindergarten through 12th grade to use during the school year.
 - Kindergarten - IPADS
 - 1st-4th - Chromebooks
- These devices will stay at school, unless eLearning days are needed in the future.